



Unsafe Electrical Panel Compliance Checklist

1. Identify electrical panel brand and type (main + subs)

Brand: _____ Model: _____

2. Take photos of panel labels, interior, and condition

Photo location: _____

3. Confirm panel amperage and installation year

Amps: _____ Year: _____

4. Review current insurance policy for panel-related exclusions

Agent name: _____ Date: _____

5. Contact insurance agent for underwriting guidance

Coverage status: _____

6. Hire licensed commercial electrician for inspection & quote

Contractor: _____ License #: _____

7. Receive formal replacement bid

Estimate: \$ _____ Quote date: _____

8. Pull permits from local building authority

Permit #: _____ Jurisdiction: _____

9. Notify tenants of power shutdown or scheduled work

Notification date: _____ Method: _____

10. Schedule panel replacement & inspections

Work date: _____ Downtime: _____

11. Complete final inspection and obtain sign-off

Inspector name: _____ Final date: _____

12. Submit documentation to insurer

Submitted on: _____ Status: _____